

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 15 October 2018 at 7.30 p.m. in Caston Village Hall.

**Present: Councillors: Lee Pilkington (Chairman), Paul Howe, Dawn Jessett, Jonathan White.
Julian Gibson (Clerk)**

Before the start of the meeting the Chairman announced that he had received notice of resignation from Councillor Andrew Hayward. The Clerk will inform Breckland to set the wheels in motion for the election of a successor. He was also asked to write expressing the Council's regret, and thanking Mr Hayward for his service on the Council.

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence given by Councillors Childs and Morfoot.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.** County Councillor Fabian Eagle mentioned issues regarding Children's Services and Library Services, and announced that the Museum Services had been successful in a bid for a £9.2m grant from the National Lottery.
- 5 **Minutes.** The minutes of the meeting held on Monday, 17 September 2018 were **confirmed** and **signed**.
- 6 **Matters arising.** [7.3] **B1111 opposite Breckles Church.** The Clerk has received no response to his message of 18 September, despite chasing NCC Highways twice. Councillor Eagle agreed to take this up.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 *Clerks & Councils Direct* – September 2018.
 - 7.2 Royal Mail: *Scam Mail*.
 - 7.3 Barclays Bank Plc: *Your Business accounts – at a glance* – on 28 September 2018.
 - 7.4 Barclays Bank Plc: *Your Community account* – 1-28 September 2018.
 - 7.5 Barclays Bank Plc: *Your Active Saver account* – 30 June - 28 September 2018.
 - 7.6 HM Revenue & Customs: *New online service to claim a VAT refund as an organisation not registered for VAT (known as a VAT126 claim)*.
- 8 **Planning.** **3PL/2017/1309/F: Prince of Wales Lodge, Cherry Tree Lane, Stow Bedon.** Erection of 8 dwellings with parking, garaging, amenity and open space and retain existing dwelling. Notice that the Appeal was dismissed on 5 October 2018 was **received**.
- 9 **SAM2 data.** Councillor White reported that it would be best if the Council purchased a refurbished laptop with the right operating system so that the volunteer managing the SAM2 device was able to download the data and do occasional report to the Council. It was **agreed** that the Clerk should source and purchase a suitable machine and a maximum price was approved.
- 10 **Finance.**
 - 10.1 **Clerk's salary.** It was **resolved** that cheques numbered 100767 & 100768 totalling £768.23 (1 July 2017 to 30 September 2018 back-pay following increase in hours: £700.73; payment for use of home as office: £67.50) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)

10.2 **Credits.** Receipt of the following credit was **noted:** Precept £2,350.00 and Revenue Support Grant £6.50, from Breckland Council.

10.3 **Monthly Financial Report.** The report for the month ending 30 September 2018 was received.

11 **Matters for consideration at next meeting.** Budget and Precept for 2019/20 required by Breckland Council by 31 January 2019.

12 **Next meeting.** The next meeting of the Parish Council will be on **Monday, 12 November 2018, at 7.30 p.m. in Caston Village Hall.**

Confirmed:

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Lee Pilkington, Chairman

10 December 2018

Scheduled future Meeting dates:

Monday, 12 November 2018 Monday, 18 February 2019

Monday, 10 December 2018 Monday, 18 March 2019

Monday, 14 January 2019*

*If needed